

## **Adjustment to branch business arrangement for Covid-19 prevention and control**

Dear Customer,

To aid in prevention and control of Covid-19, and effectively protect your health and safety. HSBC Bank (China) Company Limited Beijing COFCO Plaza Sub-branch will temporarily out of service since Friday, 29 Oct 2021 until further notice. Please refer to HSBC China official website and HSBC China WeChat service account for latest information.

During this period, you may do your banking via our digital channel or contact with our 24-hours Customer Service Hotline for detailed information before approaching other branch/sub-branches.

Instead of going into a branch, we highly recommend you to do your banking using the HSBC China WeChat service account (HSBC China customer service), HSBC China mobile banking or HSBC China personal internet banking for convenient financial services. We will always strive to make sure our digital platforms work seamlessly. If you have any further questions, please contact our 24-hours Customer Service Hotline at 95366 (personal banking and small business banking). Or contact with your relationship manager.

Thank you for your understanding and support.

HSBC Bank (China) Company Limited Beijing COFCO Plaza Sub-branch

29Oct 2021